

HAYWARD FLOW CONTROL
TBH SERIES TRUE UNION BALL VALVE
INSTALLATION, OPERATION AND MAINTENANCE INSTRUCTIONS



PLEASE READ THE FOLLOWING INFORMATION PRIOR TO INSTALLING AND USING HAYWARD TBH SERIES BALL VALVES. FAILURE TO FOLLOW THESE INSTRUCTIONS MAY RESULT IN PRODUCT DAMAGE, PROPERTY DAMAGE, PERSONAL INJURY, OR EVEN DEATH.

1. Hayward Flow Control (Hayward), a division of Hayward Industries, guarantees its products against defective material and workmanship only. Hayward assumes no responsibility for property damage or personal injury resulting from improper installation, misapplication, or abuse of any product.
2. Hayward assumes no responsibility for property damage or personal injury resulting from chemical incompatibility between its products and the process fluids to which they are exposed. Determining whether a particular PVC, CPVC, or PP product is suitable for an application is the responsibility of the user. Chemical compatibility charts provided in Hayward literature are based on ambient temperatures of 70°F and are for reference only.
3. Hayward products are designed for use with non-compressible liquids.

WARNING

Hayward PVC and CPVC products should NEVER be used or tested with compressible fluids such as compressed air or nitrogen. Use of PVC and CPVC products in compressible fluid applications may result in product damage, property damage, personal injury, or even death.

WARNING

The TBH Series Ball Valve is intended for use in liquid service only. Do not attempt to use this valve for controlling air or gases. Use of this product in air or gas service may result in product damage, property damage, personal injury, or even death.

4. The maximum recommended fluid velocity through any Hayward product is eight feet per second (8 ft/s). Higher fluid velocity can result in damage due to the water hammer effect.
5. Piping systems must be designed and supported to prevent excess mechanical loading on Hayward products due to system misalignment, weight, shock, vibration, and the effects of thermal expansion and contraction.
6. The effect of temperature on plastic piping systems must be considered when the systems are initially designed. The pressure rating of plastic systems must be reduced with increasing temperature. Maximum operating pressure is dependent upon material selection as well as operating temperature. Before installing any Hayward product, consult Hayward product literature for pressure vs. temperature curves to determine any operating pressure or temperature limitations.
7. PVC and CPVC plastic products become brittle below 40°F. Use caution in their installation and operation below this temperature.

WARNING

Hayward PVC and CPVC products should not be used in services with operating temperature below 34°F.

8. Due to differential thermal expansion rates between metal and plastic, transmittal of pipe vibration and pipe loading forces, **DIRECT INSTALLATION OF PLASTIC VALVES INTO METAL PIPING SYSTEMS IS NOT RECOMMENDED.** Wherever installation of plastic valves into metal piping systems is necessary, it is recommended that at least 10 pipe diameters in length of plastic pipe be installed upstream and downstream of the plastic valve to compensate for the factors mentioned above.
9. Published operating requirements are based on testing of new valves using clean water at 70°F. Valve performance is affected by many factors including fluid chemistry, viscosity, specific gravity, flow rate, and temperature. These should be considered when sizing Hayward products.
10. Systems should always be depressurized and drained prior to installing or maintaining any Hayward product.

WARNING

Failure to depressurize and drain system prior to installing or maintaining valve may result in product damage, property damage, personal injury, or even death.

11. Always follow your site and/or company procedures for any safety training and/or site specific precautions or warnings in addition to those in this document.

The most recent revision to this document is available at <http://www.haywardflowcontrol.com/images/flowcontrol/PDF/iom/TBHIOM.pdf>

1. INSTALLATION:

1.1. Transporting the Valve:

Valve should be stored inside factory packaging until product is ready to be installed. Packaged valve should be stored indoors, at room temperature, and out of direct sunlight. Avoid storing packaged valve in location where packaging may become wet. Valve should be moved as close to installation site as possible prior to removing from packaging. Do not cut through tape on box any more than necessary to avoid damaging valve. After removing valve from carton, care must be taken not to damage valve or to allow debris to enter valve.

WARNING

System must be depressurized and drained prior to installing valve or performing maintenance. Failure to depressurize and drain system prior to installing or maintaining valve may result in product damage, property damage, personal injury, or even death.

CAUTION

Do not install valve directly to pump outlet. Allow a length of at least 5 pipe diameters between pump outlet and valve.

Do not install valve directly after a reducer / expansion fitting. Install at least 5 pipe diameters from an expansion or reducing fitting.

Pipe must be supported upstream and downstream of the valve. Sound piping system design principles should be applied when installing this valve.

Do not install valve directly into a metal system (see pg. 2). Wherever installation of thermoplastic valves into metal piping systems is necessary, it is recommended that at least 10 pipe diameters in length of thermoplastic pipe be installed upstream and downstream of the thermoplastic valve.

When lifting valve do not lift by the handle.

1.2. Mounting the Valve to a Skid or Panel

- 1.2.1. Hayward TBH Series ball valves are equipped with a footpad suitable for mounting the valve to a skid or panel. When mounting, a hex head cap screw should be used with the head of the screw placed inside the hex on the footpad, with the screw threads facing away from the valve, and with nuts and washers on the opposite side of the skid / panel. The nuts should be torqued to 5 in-lb.

CAUTION

Do not allow valve to support weight of pipe or other system components. Footpad is intended only to locate valve and should not be used in place of pipe hangers or other pipe supports.

1.3. Installing the Valve into a System:

NOTE

Hayward TBH Series ball valves with standard balls are bi-directional. There are no direction arrows or specific orientation requirements for proper operation.

Hayward TBH-Z Series ball valves with vented balls are uni-directional. There is a flow arrow marked on the valve to indicate proper flow direction.

- 1.3.1. Remove valve from packaging.
1.3.2. Verify that product is defect free and meets specifications.
1.3.3. Remove the nut and end connector by rotating the nuts counter clockwise. Verify end connector o-rings are installed in their respective grooves.
1.3.4. Place nut over pipe end so that it can engage the end connector once the end connector is connected to the pipe end.

1.3.4.1. Threaded End Connectors:

- 1.3.4.1.1. Wrap male threads of pipe end with PTFE tape. Proper application of PTFE tape will provide a sufficient seal for PVC and CPVC threaded joints.

WARNING

Do not use "pipe dope", liquid sealant, or thread sealant on any PVC or CPVC threaded connections. Pipe dope and thread sealants may react with the PVC or CPVC, weakening the material and potentially resulting in failure of the joint, product damage, property damage, personal injury, or even death.

- 1.3.4.1.2. Thread the end connector onto the threaded pipe end until "hand tight". Using a strap wrench only (never use a pipe wrench), tighten the end connector onto the pipe only to the point required to form a seal between the end connector and pipe thread; 1/2 turn past hand tight is typically sufficient to form a seal. **(Caution: Tightening beyond this point may introduce excessive stress that could cause failure of the end connector or the threaded end of the pipe.)**

1.3.4.2. Solvent-Weld End Connectors (PVC and CPVC only):

CAUTION

Valve center cartridge **must** be disassembled from nuts and end connectors prior to solvent cementing end connections into system, Avoid exposing valve cartridge and end connector o-rings to primer, solvent cement, or their fumes, as damage to the valve could result.

1.3.4.2.1. Refer to solvent-cement manufacturer's instructions and cure times.

1.3.4.2.2. **Do not install valve cartridge until solvent cement has fully cured.** Reinstall end connectors by threading nuts onto body by rotating in a clockwise direction.

1.3.4.3. Flange Connections:

1.3.4.3.1. NOTE: When provided with flanges, TBH Series True Union Ball Valves are provided with an end connection sub-assembly, consisting of an end connector, solvent cemented to a flange, with an assembly nut for connection to the valve.

1.3.4.3.2. Flange bolts should be tight enough to compress the gasket and make a good seal, without distorting or putting excessive stress on the flanges. Suitable washers should be used between the bolt head and flange and the nut and flange. Bolts should be tightened in alternating sequence (Figure 1). See Table 1 for recommended torque.

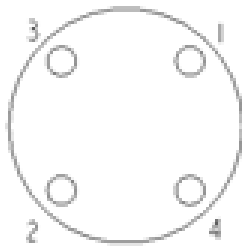


Figure 1: Bolt Tightening Sequence

TABLE 1:

RECOMMENDED FLANGE BOLT TORQUE

FLANGE SIZE	BOLT DIA. (IN)	TORQUE (FT. LBS.)
½"	½	10 – 15
¾"	½	10 – 15
1"	½	10 – 15
1-¼"	½	10 – 15
1-½"	½	10 – 15
2"	5/8	15 – 20

1.3.5. Install valve cartridge between end connectors, match nuts to body threads and turn nut clockwise to thread onto body. Using a strap wrench only (never use a pipe wrench), nut can be tightened ¼ - ½ turn past hand-tight, as needed.

1.3.5.1. Never install valve into system where assembly nuts have to be used to pull system together. This will apply undue loading on the valve body and assembly nuts. Piping system should be properly aligned prior to valve installation.

1.3.5.2. Never install valve into system that must be forcibly separated in order to allow space for body. This will apply undue loading on the valve body.

1.3.6. Valve with actuator:

1.3.6.1. If the valve was provided with an actuator from the factory, the actuator stops will already be set by the factory during assembly.

1.3.6.2. Support weight of actuator as necessary.

1.3.6.3. Do not allow valve to support the weight of the pipe.

1.3.6.4. When using pneumatic or electric actuators, additional support directly to the actuator is recommended. When large actuation is used, weight of the actuator needs to be supported independent of the support given by the mounting flange of the valve.

1.3.6.5. Refer to IOM provided with actuator for wiring / plumbing and operating instructions.

2.0 STARTUP AND OPERATION:

WARNING

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WARNING

The TBH Series Ball Valve is intended for use in liquid service only. Do not attempt to use this valve for controlling air or gases. Use of this product in air or gas service may result in product damage, property damage, personal injury, or even death.

WARNING

Hayward PVC and CPVC products should not be used in services with operating temperature below 34°F.

- 2.1 Operate valve to 45° (i.e. ½ open) position.
- 2.2 Slowly purge air from system as line fills with liquid.
- 2.3 Look for leaks around valve handle, stem, and end connections and check for proper valve operation. If any leaks are present, or valve does not perform properly, refer to troubleshooting guide. **Depressurize and drain system prior to performing any maintenance.**
- 2.4 Periodically check valve for leaks or external damage.
- 2.5 Periodically check true union nuts and / or flange connections.

- 2.6 Operation of valve to full closed
 - 2.6.1 Rotate the handle clockwise about stem axis to close. Lockplate will engage stop on body when valve is in fully closed position.
 - 2.6.1.1 When fully closed, handle will be perpendicular to pipe axis / centerline and lockplate window will indicate that valve is in closed position.

- 2.7 Operation of valve to full open
 - 2.7.1 Rotate the handle counter clockwise about stem axis to open. Lockplate will engage stop on body when valve is in fully open position.
 - 2.7.1.1 When fully open, handle will be parallel to pipe axis / centerline and lockplate window will indicate that valve is in open position.

- 2.8 Locking valve in position
 - 2.8.1 The lockplate on the TBH Series True Union Ball Valve incorporates four holes suitable for locking the valve in the fully open or the fully closed position. (See Figure 2).
 - 2.8.2 To lock a valve in position, pass the shackle of a lock through the aligned holes on the lockplate and body top flange and latch the lock. Confirm that a suitably tight fit exists between the lockplate, valve body, and lock in order to prevent valve from being operated.
 - 2.8.2.1 It is typically easiest to install the lock from the underside of the body first and to pass it up through the top flange of the body and then the lock plate.
 - 2.8.2.2 See Table 2 for suggested shackle diameters and lock sizes.
 - 2.8.3 Once lock is installed, verify that valve cannot be operated.
 - 2.8.4 **Do not install lock in lock plate if valve is not fully open or fully closed.**

Valve Size	Shackle Diameter (A)	Shackle Height (B)	Shackle Width (C)	Width	Masterlock® Number
½"	.25"	.63"	.56"	1.50"	22
¾"	.25"	.63"	.56"	1.50"	22
1"	.25"	.63"	.56"	1.50"	22
1-¼"	.28"	.75"	.63"	1.56"	3
1-½"	.28"	.75"	.63"	1.56"	3
2"	.28"	.75"	.63"	1.56"	3

Table 2: Suggested Shackle Diameters and Lock Sizes



Figure 2: Valve with Lock Installed

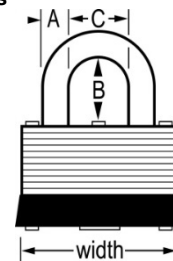


Figure 3: Lock

- 2.9 Periodic Operation
 - 2.9.1 Where possible, for valves that are installed in locations where they are not operated frequently, it is recommended that valves are operated according to a routine maintenance schedule at least once every six months.

3.0 MAINTENANCE:

WARNING

System must be depressurized and drained prior to installing valve or performing maintenance. Failure to depressurize and drain system prior to installing or maintaining valve may result in product damage, property damage, personal injury, or even death.

WARNING

Make sure operator or actuator, if any, has no stored energy and is in its' fail position if applicable. For valves supplied with electric actuators, follow lock out/tag out procedures and remove all power from device before performing maintenance.

WARNING

Valve must only be removed from line when handle is in partially, but not fully, open position (i.e. 45° position) and when line is fully depressurized and drained. Valves that are in fully open or fully closed positions could have trapped cavity pressure.

Refer to Figure 4, page 10 for part descriptions and locations.

3.1 Removing Handle and Lockplate

- 3.1.1 Depressurize and drain system with valve handle in partially, but not fully, open position (i.e. handle at 45° position).
- 3.1.2 Handle can be removed from lockplate by inserting a flat blade screwdriver between handle and lockplate and gently prying upwards against handle. Rocking handle back and forth in relation to lockplate will ease removal
- 3.1.3 Lockplate can be removed from valve by inserting flat blade screwdriver between lockplate and body top flange and gently prying upwards against lockplate. Turning valve to closed position will allow lockplate to overhang body and will ease removal.

3.2 Replacing End Connector O-Rings

- 3.2.1 Depressurize and drain system with valve handle in partially, but not fully, open position (i.e. handle at 45° position).
- 3.2.2 Remove assembly nuts from valve body by rotating counterclockwise.
- 3.2.3 Remove valve body from system.
- 3.2.4 Using a plastic pick, carefully remove the old seals. NOTE: Be very careful not to damage the o-ring grooves or valve body.
- 3.2.5 Clean o-ring grooves with a soft brush or cloth.
- 3.2.6 Install new o-rings by gently pressing o-ring into groove until o-ring is fully seated.
- 3.2.7 Install valve cartridge between end connectors, match nuts to body threads and turn nut clockwise to thread onto body. Using a strap wrench only (never use a pipe wrench), nut can be tightened ¼ - ½ turn past hand-tight, as needed.
 - 3.2.7.1 Never install valve into system where assembly nuts have to be used to pull system together. This will apply undue loading on the valve body and assembly nuts. Piping system should be properly aligned prior to valve installation.
 - 3.2.7.2 Never install valve into system that must be forcibly separated in order to allow space for body. This will apply undue loading on the valve body

3.3 Replacing Internal Seats and Seals

- 3.3.1 Depressurize and drain system with valve handle in partially, but not fully, open position (i.e. handle at 45° position).
- 3.3.2 Remove assembly nuts from valve body by rotating counterclockwise.
- 3.3.3 Remove valve body from system.
- 3.3.4 Rotate handle so valve is in fully closed position.
- 3.3.5 Remove handle and lockplate (See Section 3.1)
- 3.3.6 Remove seal retainer from body by engaging hex on seal retainer and rotating counter-clockwise.
 - 3.3.6.1 Open end seat carrier may remain with seal retainer when seal retainer is removed, or it may remain in body.
 - 3.3.6.1.1 If open end seat carrier remains inside seal retainer, it can be removed by pulling the open end seat carrier out of the seal retainer.
 - 3.3.6.1.2 If open end seat carrier remains inside body, it can be removed by pulling the open end seat carrier out of the body cavity.
- 3.3.7 Remove ball from body by reaching inside closed end bore of body and pushing ball towards open end of valve body.
- 3.3.8 Remove stem from body by pressing on top of stem and forcing stem into body, then pulling stem out of body.
- 3.3.9 Remove closed end seat carrier from body by inserting a sharp pick between body and closed end seat carrier, and gently prying closed end seat carrier loose from body.
 - 3.3.9.1 Be careful not to damage body while removing closed end seat carrier.
 - 3.3.9.2 A new seat carrier is supplied with seat and seal kits, and should be replaced anytime it is removed from the valve.
- 3.3.10 Using a plastic pick, remove the o-rings from the stem, body, seal retainer, and open end seat carrier. Note o-ring size for each location.
- 3.3.11 Using a plastic pick, remove seat from open end seat carrier.
- 3.3.12 Clean o-ring grooves and seat pockets with a soft brush or cloth.
- 3.3.13 Install and lightly lubricate new o-rings on stem, open end seat carrier, and closed end seat carrier. Be careful not to roll or damage o-rings during installation.
 - 3.3.13.1 Hayward recommends lubricating o-rings with Krytox™ GPL203.
- 3.3.14 Install closed end seat carrier into body with seat pocket facing towards center of body. See 3.3.9.2.
 - 3.3.14.1 Closed end seat carrier will slide loosely inside of valve body until closed end seat carrier o-ring is past stem bore. Once closed end seat carrier is past stem bore, lightly press seat carrier towards closed end of body until closed end seat carrier "bottoms" against body.
- 3.3.15 Install seat into closed end seat carrier by lightly pressing seat into seat pocket.
 - 3.3.15.1 NOTE: Seat is reversible and can be installed with either side facing towards ball.
- 3.3.16 Install stem into stem bore by rotating stem inside valve body until center axis of stem is aligned with stem bore, then pressing gently and evenly on stem until stem has "bottomed" against stem counterbore.
- 3.3.17 Install lockplate and handle onto stem. Lockplate "snaps" to stem.
- 3.3.18 Make certain that handle / stem / lockplate assembly is rotated to closed position.

- 3.3.19 Install ball into body in closed position. Make certain ball slot engages bottom stem boss.
- 3.3.20 Insert open end seat carrier into seal retainer. Compression on seat carrier o-ring will retain open end seat carrier in seal retainer during assembly.
- 3.3.21 Install seat into open end seat carrier.
- 3.3.22 Install seal retainer / open end seat carrier / seat assembly to valve by threading seal retainer into body and rotating clockwise until seal retainer “bottoms” against shoulder in body.
- 3.3.23 Install new end connector o-rings into body and seal retainer by gently pressing o-ring into groove until o-ring is fully seated.
- 3.3.24 Reinstall valve body into system per Section 1.3.5.
- 3.3.25 Restart system per Section 2.0

4.0 TROUBLESHOOTING:

Problem	Cause	Solution	
Leak between body and end connector.	Missing end connector o-ring	Replace end connector o-ring	
	Damaged end connector o-ring	Replace end connector o-ring	
	Assembly nuts too loose	Tighten assembly nut per Section 1.3	
Leak between ball and seat.	Valve not fully closed	Fully close valve	
	Damaged ball	Repair or replace valve	
	Damaged seat	Repair or replace valve	
	Damaged seat carrier seals	Repair or replace valve	
Valve difficult to operate.	Solids in system.	Install a strainer upstream of valve to prevent damage to valve.	
	Crystallized media in valve.	Consider using valve with vented ball (Series TBH-Z).	
	Piping system not properly aligned and / or supported.	Properly align and support piping, especially adjacent to valve.	
Damaged ball or seats.	Excessive valve cycles.	Replace seats and seals. Inspect ball, stem, handle, and lockplate. Replace if warranted.	
	Water Hammer	Maximum line velocities of 8 ft/sec. recommended for plastic piping systems. Resize system or valve. Reduce line velocity. Reduce speed of operation (i.e. closure) of valve.	
	Detrimental solids in process media.	Install a strainer upstream of valve to prevent damage to valve.	
	Cavitation in line.	Maximum line velocities of to 8 ft/sec. exceeded. Valve should be installed at least 5 pipe diameters from the nearest pump or fitting. Resize system or valve.	
	Process conditions.	Check chemical compatibility of ball and seat material with fluids in system.	
		Check that valve was not in service or operated at temperatures above or below recommended operating temperature.	
Leakage through top of valve at actuator mounting flange.	Failed stem o-rings	Replace o-rings. Inspect stem and replace if needed.	
	Actuator is not properly supported, transferring weight and stress to valve.	Add supports to system so that actuator is independently supported.	

5.0 PRODUCT SPECIFICATIONS:

Maximum Pressure: 250 psi @ 70°F (see Chart 1 for operating pressures at elevated temperatures)

Operating Temperature:

Material	Minimum Operating Temperature	Maximum Operating Temperature
PVC	34°F (1.1°C)	140°F (60.0°C)
CPVC	34°F (1.1°C)	190°F (82.2°C)

Maximum System Flow Velocity: 8 ft/s (2.4 m/s) for thermoplastic piping systems

Flow Capacity, Cv:

Size	Cv
1/4" (DN8)	1.0
3/8" (DN10)	2.8
1/2" (DN15)	8.0
3/4" (DN20)	16.0
1" (DN25)	29.0
1-1/4" (DN32)	75.0
1-1/2" (DN40)	90.0
2" (DN50)	150.0

WARNING

The maximum recommended fluid velocity through any plastic piping system is eight feet per second (8 ft/s). Higher fluid velocity can create excess water hammer effect, resulting in property damage, personal injury, or even death.

CAUTION

Published operating requirements are based on testing of new valves using clean water at 70°F. Valve performance is affected by many factors including fluid chemistry, viscosity, specific gravity, flow rate, and temperature. These should be considered when sizing systems using Hayward products.

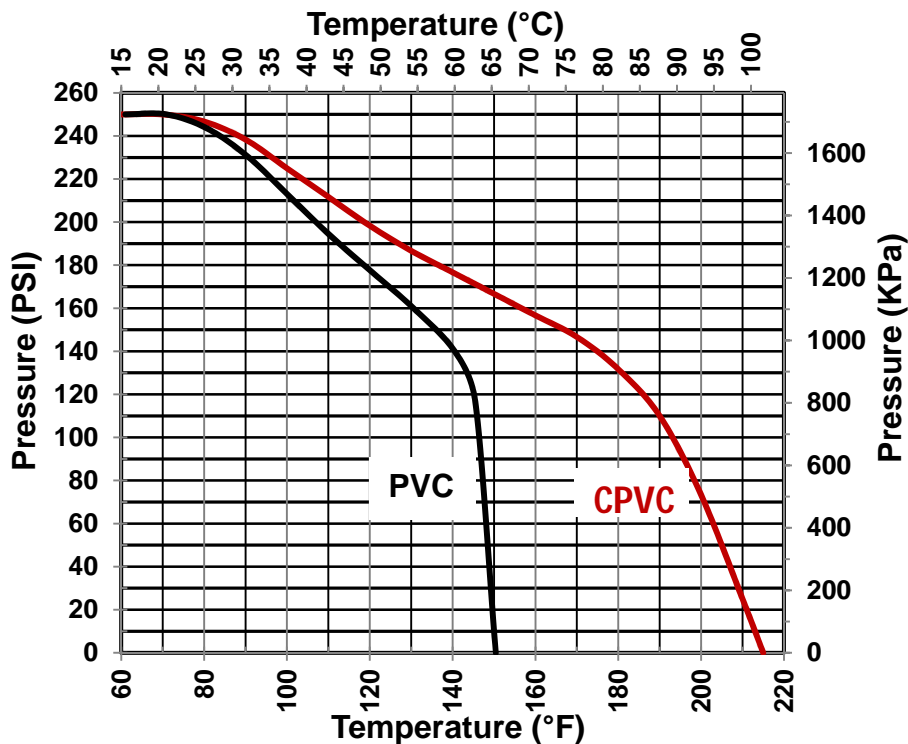


Chart 1: Operating pressures at elevated temperatures

6.0 PARTS LIST:

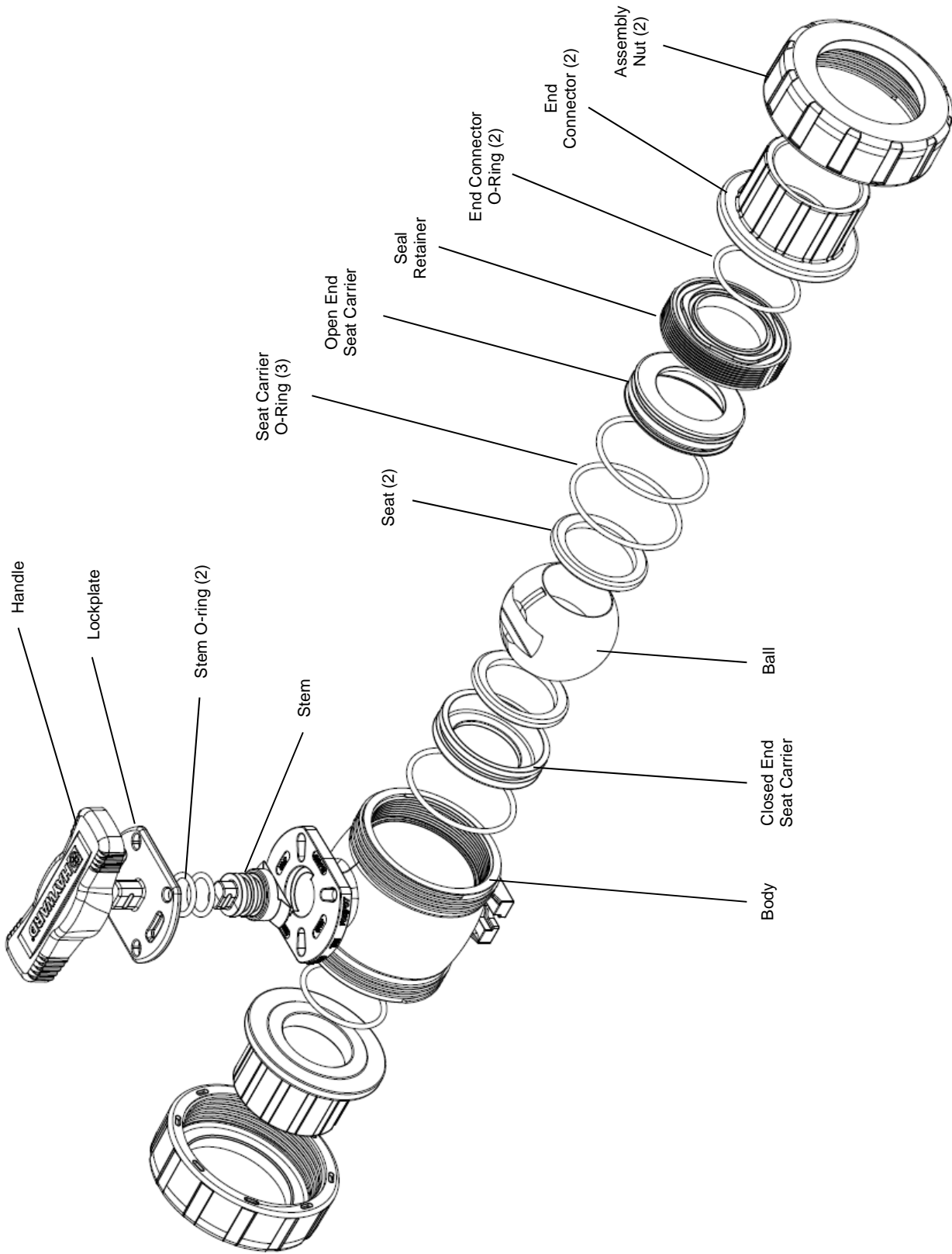


Fig. 4: Exploded view of TBH Series Ball Valve



7.0 WARRANTY TERMS AND CONDITIONS:

TWO YEAR WARRANTY: All products manufactured by Hayward are warranted against defects in material or workmanship for a period of two years from date of shipment. Our sole obligation under this warranty is to repair or replace, at our option, any product or any part or parts thereof found to be defective. **HAYWARD MAKES NO OTHER REPRESENTATION OR WARRANTY, EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.** The warranty set forth above is the only warranty applicable to Hayward products and in no event shall Hayward be liable for any delay, work stoppage, cartage, shipping, loss of use of equipment, loss of time, inconvenience, loss of profits of any direct or indirect incidental resulting from or attributable to a breach of warranty. **The remedies under this warranty shall be the only remedies available. OUR MAXIMUM LIABILITY SHALL NOT IN ANY EVENT EXCEED THE CONTRACT PRICE FOR THE PRODUCT.**

Notes:

Krytox™ is a trademark of The Chemours Company